



## MLN 2.1(A)

Revision No 0

DEPARTMENT OF ECONOMIC DEVELOPMENT

### MLC Title 2.1(A) Crew Lists

This MLN provides guidance on compliance with Isle of Man regulations which give effect in part to MLC 2006 Title 2.1. These guidelines will be taken as evidence of compliance with the Isle of Man regulations.

The guidelines do not preclude the shipowner from demonstrating an equivalent or higher standard as an "alternative method" of evidence of compliance.

Documents referred to in this notice:

Maritime Labour Convention 2006;

SI 1991 No.2144 - The MS (Crew Agreements, Lists of Crew and Discharge of Seamen) Regulations 1991;

MSN 004 Official Log Books – Guidance Notes for Entries;

ALC 1(a) List of crew and signatures of seamen who are parties to the crew agreement;

ALC 1(b) List of crew relating to seaman exempted from the crew agreement;

ALC 1(c) List of young persons.

Most Regulations and notices are available on the Isle of Man Government website:

[www.iomshipregistry.com](http://www.iomshipregistry.com) or by contacting [marine.survey@gov.im](mailto:marine.survey@gov.im)

#### 1. Summary

When MLC enters into force the ship's articles of agreement will become obsolete and should be closed and returned to the Ship Registry, however there is still a requirement for a list of crew to be maintained on Isle of Man registered vessels. In order to make this requirement more user friendly the list of crew has been simplified from the original ALC versions and a single list can be maintained, which as a minimum shall contain the information shown on the list in Appendix 1. This new list of crew can be used from 20 August 2013 (when MLC enters into force).

#### 2. Crew Lists and Articles of Agreements

The individual seafarer's employment agreement required by MLC has replaced the traditional articles of agreement so there is no longer a requirement for a seafarer to sign on and off the ship's articles when they join and leave a vessel. Therefore the list of crew for Isle of Man registered vessels which comprised of ALC 1(a), (b) and (c) will no longer be required once MLC enters into force.

However there is still a requirement in the existing SI 1991 No.2144 for a list of crew to be maintained on board an Isle of Man registered vessel. This requirement has been simplified from the original ALC versions and an example of the new form is stated in Appendix 1. The Ship Registry will accept either this form or a company generated form provided it contains all of the required information (stated below). The list of crew can be maintained in either an electronic or paper form, but it must be kept up to date and will be checked as part of an ISM or MLC inspection carried out on the vessel by an Isle of Man surveyor.

SI 1991 No.2144 requires the details of every seafarer working on board the vessel to be maintained; passengers and guests are not required to be recorded. It is also recommended that the details of non-seafarers who are sailing with the vessel such as superintendents and security personnel are included so there is a record of their next of kin in the case of an emergency.

The list of crew shall as a minimum contain –

- a. the name of the ship, its port of registry and official number (or IMO number);

and with respect to every seafarer on board the ship –

- b. their name;
- c. their address;
- d. the date they went on board the ship to commence their employment on it;
- e. the date and the place at which they left the ship and if they left on discharge, the reason for the discharge (i.e. leave/compassionate leave); and
- f. the name and relationship of the seafarers next of kin and the address of the next of kin, if different from that of the seafarer.

The seafarer's capacity on board has also been included on the model form in Appendix 1 but this is optional.

A copy of every list of crew shall be maintained by the shipowner at an address on the Isle of Man and the master shall, as soon as practicable and within 3 days of any change being made in the list of crew, notify the change to the shipowner.

### **3. Crew list and the Official Log Book**

There is also a requirement for the seafarer's name to be entered in the Official Log Book along with the corresponding number as stated on the list of crew. Further guidance on completing the Official Log Book can be found in MSN 004. Because there is a link between the list of crew and the Official Log Book both documents should be opened at the same time and the list of crew should be returned to the Ship Registry along with the Official Log Book when the Official Log Book is closed. If the list of crew is maintained in electronic format it can either be printed off and posted with the Official Log Book or emailed separately to the Ship Registry.

## APPENDIX 1 List of Crew for IOM Registered vessels

Note - An electronic version is available on the IOM Government website [www.iomshipregistry.com](http://www.iomshipregistry.com)

List of Crew for Isle of Man registered vessels			
Ref- erence No.	Vessels name	Port of registry	Official number or IMO number
	(a) Name of Seafarer (b) Capacity on board	(a) Address of Seafarer (b) Name and relationship of next of kin and address if different from above	(a) Date of commencement of employment on board (b) Date and place of leaving the ship
	(a)	(a)	(a)
	(b)	(b)	(b)
	(a)	(a)	(a)
	(b)	(b)	(b)
	(a)	(a)	(a)
	(b)	(b)	(b)
	(a)	(a)	(a)
	(b)	(b)	(b)
	(a)	(a)	(a)
	(b)	(b)	(b)
	(a)	(a)	(a)
	(b)	(b)	(b)

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